

RESOLUTION NO. 223

**RESOLUTION OF THE FRESNO LOCAL AGENCY FORMATION COMMISSION AUTHORIZING
PARTIAL EXPENDITURE OF THE COMMISSION'S CONTINGENCY FUND TO SUPPORT A
CONTRACT FOR HUMAN RESOURCE SERVICES WITH SIERRA HR PARTNERS.**

WHEREAS, August 11, 2021, the Commission authorized the Executive Officer to issue a request for proposals for human resource services; and

WHEREAS, staff issued requests for proposals to six HR firms with offices in the metropolitan area using a list developed by an internet search of such firms in the area and with the generous input from Fresno County HR staff and received one proposal from Sierra HR Partners; and

WHEREAS, the contract with Sierra HR Partners initiates the HR Business Partner Package that entitles LAFCo with the following benefits: unlimited telephone support with HR professionals, free monthly seminars quarterly HR and legal bulletins with breaking employment news, and discounted consulting fees, among other benefits. Staff plans to include funding in the Commission's future annual budgets to continue these services; and

WHEREAS, as noted in LAFCo's *Financial and Accounting Procedures*, the Executive Officer is authorized to approve purchases for professional services required by LAFCo in the performance of daily operations up to \$5,000 per transaction, not to exceed \$5,000 per fiscal year for any one service provider or vendor; and

WHEREAS, the proposed expense for the HR consultant is not expected to exceed \$1,500 in the current fiscal year and can be funded from the existing \$3,000 contingency fund. Pursuant to the *Financial and Accounting Procedures*, LAFCo established a Contingency Fund to cover minor exigencies and other unforeseen costs not budgeted but deemed necessary for the continued operation of the Commission. Expenditure of contingency funds must receive prior approval of the Commission.

NOW, THEREFORE, BE IT RESOLVED that the Fresno Local Agency Formation Commission does hereby **DETERMINE AND ORDER**, as follows:

The Commission authorizes an expenditure from the Commission's contingency fund to support a contract for Human Resource Services with Sierra HR Partners.

ADOPTED THIS 8th DAY OF DECEMBER 2021 BY THE FOLLOWING VOTE:

AYES: COMMISSIONERS YEP, PARRA, MAGSIG, SANTOYO, BRANDAU

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

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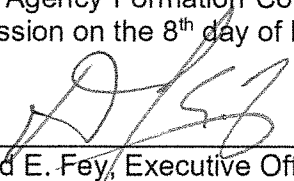
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STATE OF CALIFORNIA)
COUNTY OF FRESNO)
CERTIFICATION

I, David E. Fey, Executive Officer, Fresno Local Agency Formation Commission, hereby certify that the foregoing resolution was adopted by the Commission on the 8th day of December 2021.



David E. Fey, Executive Officer
Fresno Local Agency Formation Commission